Budget Approval Procedure for EGSC-Recognized Student Groups

1. Student organizations that have followed the steps in the following documents are formally known as EGSC-Recognized Student Groups:
   a. Student Group Recognition Application
   b. Student clubs ratifications and funding procedure
   c. Guidelines under Article VIII of the Constitution
2. Henceforth, EGSC-Recognized Student Groups will be referred to as student organizations in this document.
3. Student organizations shall have the option to apply for funding for a full calendar year or apply for funding every semester.
4. Student organizations shall apply for funding by submitting the Budget Proposal Form for the upcoming semester.
5. To request funding for the Fall and Summer semester, Student organizations shall submit the Budget Proposal Form by the third Friday of March.
6. To request funding for the following calendar year or for the Spring semester, Student organizations shall submit the Budget Proposal Form by the first Friday of November.
7. Upon reviewing the proposal for completion, the Council’s Treasurer shall present the proposal at the next available Council meeting as defined in Article V of the Constitution.
8. Upon discussion, the Council may vote on a motion to approve the budget fully or partially or it may decide to table the proposal pending further clarification. Voting procedures as defined under Article V & VI of the Constitution shall be followed.
9. Under circumstances when a student organization raises concerns with its approved budget, an appeal can be made to the President, Vice President and Treasurer of the Council.